



COMMISSION SPECIAL MEETING AGENDA

Port of Seattle Commission

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**Port of Seattle:
Creating Economic
Vitality Here**

Business Strategies:

- Ensure Airport and Seaport Vitality
- Develop New Business and Economic Opportunities for the Region and the Port
- Enhance Public Understanding and Support of the Port's Role in the Region
- Be a Catalyst for Regional Transportation Solutions
- Be a Leader in Transportation Security
- Exhibit Environmental Stewardship through our Actions
- Be a High-Performance Organization

Port of Seattle
Commission Chambers
Pier 69, 2711 Alaskan Way
Seattle, Washington 98111

SPECIAL MEETING

Note: The public session for this meeting will begin at 11 a.m.

Date: November 6, 2012

ORDER OF BUSINESS

- 11:00 a.m.
1. Call to Order
Recess to:
 2. Executive Session, if necessary*
Call to Order or reconvene to Open Public Session
 3. Approval of Minutes
 4. Special Order of Business
 5. Unanimous Consent Calendar**
 6. Division, Corporate and Commission Action Items
 7. Staff Briefings
 8. New Business
 9. Policy Roundtables
 10. Adjournment

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

2. EXECUTIVE SESSION* - Pursuant to RCW 42.30.110, if necessary.

3. APPROVAL OF MINUTES

Approval of the minutes of the special meeting of September 11, 2012.

4. SPECIAL ORDER OF BUSINESS

a. Commission Activities Report. ([memo](#) enclosed)

5. UNANIMOUS CONSENT CALENDAR**

Notice: *There will be no separate discussion of Consent Calendar items as they are considered routine by the Port of Seattle Commission and will be adopted by one motion. If a Commissioner or a member of the public requests discussion on a particular item, that item will be removed from the Consent Calendar and considered separately.*

- a. Authorization for the Chief Executive Officer to direct staff to develop design documents, apply for permits, and prepare construction documents as part of the Terminal 46 Dock Rehabilitation project for an estimated cost of \$1,797,000, bringing the total authorized cost of this project to \$1,854,000. The total project cost is estimated at \$24,064,000. ([memo](#) and [PowerPoint](#) enclosed)
- b. Authorization for the Chief Executive Officer to: (1) advertise for construction bids, execute construction contracts, and fund the construction phase to complete the Pier 66 Apron Pile-Wrap Project in an amount not to exceed \$2,843,000 of a total estimated project cost of \$3,010,000; and (2) advertise for construction bids, execute construction contracts, and fund the construction phase to complete the Pier 69 North Apron Corrosion Control Project in an amount not to exceed \$4,800,000 of a total estimated project cost of \$5,100,000. The total amount requested for both projects is \$7,643,000 and the total cost of both projects is \$8,110,000. (CIPs #C800516 and #C800313). ([memo](#) and [PowerPoint](#) enclosed)

* An Executive Session may be held at any time after the convening time, if necessary.

** Unless otherwise requested by a Port Commissioner, all items under the Unanimous Consent Calendar will be considered as a single item.

*** Cellular telephones and pagers should be off or on vibrate mode during the Public Session.

5. UNANIMOUS CONSENT CALENDAR**

- c. Authorization for the Chief Executive Officer to: (1) re-advertise and execute construction contracts for the Security Access Control Door Additions project at Seattle-Tacoma International Airport; (2) increase budget by \$480,000 for a total estimated project cost of \$2,280,000; and (3) transfer \$800,000 of budget and scope from the Security Access Control Door Additions Project (CIP #C800414) to the NorthSTAR North Satellite Renovation & North Satellite Transit Station Lobbies project (CIP #C800556). ([memo enclosed](#))
- d. Authorization for the Chief Executive Officer to execute up to two indefinite delivery, indefinite quantity consulting contracts for transportation planning, analysis, review, conceptual design, and strategic advisory services, for a combined value not to exceed \$500,000 and for a contract ordering period of four years. There is no funding request associated with this authorization. ([memo enclosed](#))
- e. Authorization for the Chief Executive Officer to proceed with the Concourse C Vertical Circulation project, prepare design documents, and use Port crews to support site investigation needed to develop the contract documents. The amount of this request is \$3,155,000, and the total project cost is \$19,300,000 (CIP #C800547). ([memo and attachment enclosed](#))
- f. Authorization for the Chief Executive Officer to issue Change Order No. 023 for the Bus Maintenance Facility project to grant a no-cost time extension of 151 calendar days to the contract completion date. Upon approval of this change order, the new contract completion date will be July 13, 2012. No additional funds are requested as this is a no-cost change order. ([memo enclosed](#))
- g. Authorization for the Chief Executive Officer to advertise, award and execute a major construction contract in an amount not to exceed \$650,000 to construct a new Virgin America airline ticket office at Seattle-Tacoma International Airport. No additional funding is required for this authorization as the increased cost can be absorbed within the total authorized project budget. ([memo enclosed](#))
- h. Authorization for the Port of Seattle to contribute \$50,000 in funding to the Duwamish Traffic Management Association for a community and business outreach program related to freight, transportation and mitigation needs for the Port's terminals and within the Duwamish Manufacturing Industrial Center (Duwamish MIC). ([memo, letter, and attachment enclosed](#))

PUBLIC TESTIMONY: The Commission will take public testimony at this time consistent with the procedures noted at the bottom of this agenda.

6. DIVISION, CORPORATE, AND COMMISSION ACTION ITEMS

- a. Authorization for the Chief Executive Officer to advertise and execute a major construction contract, and to execute a contract to provide environmental consultant services for a removal action (cleanup) at the T-117 Early Action Area cleanup site required under an Administrative Settlement Agreement and Order on Consent that the Port entered into on June 8, 2011. ([memo and attachment enclosed](#))
- b. Authorization for the Chief Executive Officer to proceed with the North Satellite Refurbish Baggage System project; direct staff to prepare design documents; and use Port crews to support site investigation needed to develop the contract documents. The total amount of this request is \$3,760,000, and the total projected cost is \$22,000,000 (CIP #C800555). ([memo and attachment enclosed](#))

7. STAFF BRIEFINGS

- a. Follow-up on the Tax Levy briefing. ([memo and PowerPoint enclosed](#))
- b. 2013 Salary and Benefits Resolution briefing. ([memo, attachment, and PowerPoint enclosed](#))

8. NEW BUSINESS**9. POLICY ROUNDTABLE**

None.

10. ADJOURNMENT**PUBLIC TESTIMONY PROCEDURES**

The Port Commission will take public testimony after the unanimous consent agenda before considering action items or staff briefings, under new business, or during a public hearing. Any person wishing to speak must sign up to testify, identify the specific agenda item or topic they are addressing, and indicate whether they support or oppose the item. Public testimony will normally be limited to two minutes for individuals and representatives of organizations and is at the discretion of the Chair. In the interest of time, the Chair may limit the number of persons speaking on any topic, may further limit the time allotted to each person, or may limit testimony to those with new information to present. Written comments for any agenda item may be submitted to Commission Records staff at any time during the meeting for distribution to Commissioners and inclusion in the meeting record. The Port Commission does not engage in dialogue with testifiers during public meetings; however, questions or requests for information or documents may be made separately from the public meeting. All testimony is digitally recorded and made available via the Port's website and becomes a public record subject to disclosure under Washington's Public Records Act (RCW 42.56). The identity of each testifier will be noted in the minutes of the public meeting.